Meeting called to order by Joy Landis at 11:03 AM.

Attending: Kristy Dumont, Sandra Eagan-Hill, Michael Everett, Kristin Getter, Sarah Handspike, Joy Landis, Lucy Maillette, Quinn Moreno, Paul Streng, Elizabeth Webster
Ex Officio: Terry Curry & Donna Zischke
Absent: Carmellia Davis-King, Mary Beth Graebert, Michael Rich, Donna Ullrich

Motion to accept the agenda: Motion to approve agenda by Paul Streng and seconded by Sandra Eagan-Hill; carried unanimously.

Motion to approve February minutes: Motion to approve minutes by Michael Everett and seconded by Lucy Maillette; carried unanimously.

Chair’s update (Joy Landis). Raise recommendation:
- ASAC followed the faculty recommendations in its advisory letter to the provost for raises: 3% merit pool, 1.25% market adjustment pool. The Board of Trustees will have its final decision at its June board meeting.

Associate Provost/Associate Vice President for Academic Human Resources update (Terry Curry):
- Associate Provost for Academic Services search committee is meeting next week and will start the screening process
- ISP Dean search committee had its first meeting this week. Another meeting scheduled early May. Will get the posting out and advertise and recruit over the summer.
- Engineering Dean search committee will begin the process.
- Provost search, the faculty have approved, a search committee will be formed. Some work over the summer, but the hard work will begin in the fall semester.

New Business:
- Update from Reneè Rivard, Director of Benefits
  - Open enrollment begins Monday, April 22.
    - It will only be a 6 month enrollment this time: July-Dec because we are changing to a calendar year versus the plan year (fiscal year)
      - No changes to the plans being offered for July 1 and no rate changes.
    - Another open enrollment will happen in October-November to go into effect January 1st
      - There may be changes at that time, but no specifics yet
- Employees will choose their options once and those will be in effect for the entire year.
- Blue Cross Blue Shield will still be the vendor for January calendar year.
- An RFP was conducted; BCBSM, Aetna and PHP were finalist; none of the vendors met all of the criteria: financial, technology, etc.
- Introducing a low-cost plan for the
  - Eligibility for benefits is changing based on health care reform
  - For people working 30 hrs on average, we are required to offer them benefits and this will be a low-cost plan.
- Doing a good job keeping the cost of health care well below the 5% increase
  - Generic prescription program continues to work well to control costs
  - More generic options will be available over the next year including some highly used meds such as one for diabetes.
  - Have had less catastrophic claims, which helps keep costs down.
  - CVS Caremark is out to bid right now to search for more competitive pricing
    - Will most likely stay with CVS Caremark, but the request for proposal process is out
    - Third time they have gone through the bid process and have continued with CVS Caremark
- Health Care Reform
  - If you have interest in learning about Health Care Reform there is a video you can watch on the Human Resources website
  - Working on the 30 hr work group and a low-cost health plan
- Best Doctors
  - Annual Report handout
  - 297 calls from MSU members to the Best Doctors service
  - They provide a comprehensive review of all of your medical records
  - 76 InterConsultation cases
  - 129 referrals were provided
  - 18 members were provided with “Ask the Expert” service
  - 21% change in diagnosis; 56% change in treatment after a review of all of the records
  - A good service for a second opinion or even confirmation of the original diagnosis
• Good feedback from people who have used it. Gave them a peace of mind and offered alternatives to talk with their doctors about
• What is the response time? They can put a rush on it if they know it is immediate. Relies on getting records from doctors.
  - Dependent Audit
    • They think it was quite successful.
    • 280 dependents removed; 217 removed voluntarily; some were removed after they were called to ensure they knew who continued to be listed as a dependent.
    • Gross savings is between $800,000-$900,000
    • For each person on a health plan MSU will spend $63 in response to Health Care Reform (2014 Transitional Reinsurance Fee)

• Elect officers for 2013-14: chair, vice chair
  - Open for nominations for Chair
    • Joy Landis nominated Sarah Handspike for Chair
    • Sarah accepted to be nominated. She would like to find new ways to share responsibilities with the Vice Chair and organize some new leadership positions/roles
    • Motion to elect Sarah Handspike as Chair by Paul Streng and seconded by Michael Everett; carried unanimously.
  - Open for nominations for Vice Chair
    • Joy Landis nominated Carmella Davis-King as Vice Chair
    • Motion to elect Carmella Davis-King as Vice Chair by Lucy Maillette and seconded by Sandra Eagan-Hill; carried unanimously.

• Assess need for a meeting in May
  - No need for a May meeting
  - May meeting cancelled

Old Business:
• ASAC Election committee update (Paul Streng)
  - We received one nomination for the opening on ASAC for an outreach specialist.
    • The ASAC committee can accept the nominee without holding an election. The committee agreed the nomination looked strong.
    • Motion for ASAC to declare the election of Jo Latimore by acclamation by Paul Streng and seconded by Michael Everett; carried unanimously.
  - Next step is to have the appointed positions announced. Should be out tomorrow to the specialists

• Subcommittee on salary structure (tabled)
  - Inconsistencies across campus among advising specialist, but concerned how other universities could give us the data.
No consensus as to what to do with it or whether there is significant need to contact the other universities.

- Need more clarification and change in wording or identifying the outcome needed by this effort
- Joy suggested that we keep it tabled on the agenda so we can pick it up again in the fall if interest remains.

**Motion to adjourn** by Sandra Eagan-Hill, seconded by Michael Everett. Motion carried unanimously.

**Meeting adjourned:** at 11:52 am

**Next scheduled meeting:** May 16th – has been cancelled

**Attachments:**
- Affordable Care Act/Health Care Reform Grid/Best Doctors Summary