# Agenda

<table>
<thead>
<tr>
<th>Agenda Topic &amp; Direction</th>
<th>Prior Meetings Discussion &amp; Direction (January 2010 Minutes)</th>
<th>February 2010 Agenda Items – Person Reporting</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Absent: Bigelow, Gisholt, Roberson, Rohrer, Curry</td>
<td>Additions to and Approval of Agenda – Brown</td>
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<td>Approval of Minutes – Brown</td>
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**Call to Order and Minutes**

The meeting was called to order by the Chair at 11:00 a.m.

The Chair reviewed the meeting agenda

*It was moved by Mulally and seconded by Urban-Lurain to approve the agenda as presented. Motion carried.*

The Chair called for the approval of the November 18, 2009 minutes.

*It was moved by Urban-Lurain, supported by Rich to approve the minutes as presented. Motion carried.*

**Help Haiti Heal**

Jim Lucas reported that in response to the devastating earthquakes that hit Haiti on Tuesday January 12, the MSU Caribbean Student Association in collaboration with the Mid-Michigan Red Cross is spearheading the Help Haiti Heal Initiative. This initiative is geared towards supporting Haitian students and students of Haitian descent affected by the disaster; raising awareness about the disaster throughout the MSU. East Lansing and Lansing communities; and, organizing activities and events that generate financial support for the relief and reconstruction efforts. Additional information is available at the initiative website: [https://www.msu.edu/~carib](https://www.msu.edu/~carib)
Jim also reported that there will be no sanctioned MSU trips to Haiti until the summer of 2010 at the earliest.

**Update from Terry Curry**

Terry Curry was unable to attend the meeting. Donna Zischke introduced Jeff Brodie from Employee Relations. Jeff reported that tentative agreement has been reach with the Coalition on Health Care (the coalition of unions across MSU). The University should know by the first week of February if the agreement has been ratified by the unions.

Donna indicated that the Policy on Criminal Background Checks will be implemented on February 1, 2010. A background check will be done on all potential new hires. Potential new hires must pass the background check to be hired.

Donna also indicated that fixed-term appointments (other than specialists) can be ended for budgetary reasons with 30 day notice.

**Key Issues**

**ASAC Action Agenda**

**UNTF Bargaining Update**

Jeff Brodie – Employee Relations

Jeff reported that UNTF members did not receive the October wage increase nor will they receive the upcoming April increase. UNTF disagreed with the action and filed an unfair labor practice complaint. The parties are currently negotiating the complaint. If resolution is not achieved, the complaint will go to hearing on February 11.

Jeff also offered these general observations about the initial contract negotiation process with UNTF:

- Initial contracts take time. Every aspect of the contract is reviewed and negotiated.
- The University is trying to maintain good working relations with UNTF.
- The Office of Employee Relations lead the negotiations for MSU.
- A couple of organizing meetings with UNTF have occurred in January.
Contract negotiations will start in February.

- There hasn't been a sense of urgency for contract talks to date. A contract may or may not be negotiated this semester.
- UNTF will have both Union professionals and local members on the negotiation team.
- MSU is maintaining a website at [http://www1.provost.msu.edu/untf/](http://www1.provost.msu.edu/untf/) to provide the MSU community with information and updates on the bargaining process with UNTF.

**UCFA Health Care Recommendations**

Donna indicated that Terry will continue to provide monthly updates on the health care recommendations. Lynn Zelenski, our representative on the Health Care Strategy Group, is our direct source of information and updates.

**ASAC Election**

Election nomination forms will be circulating to the Specialist Community during the first week of February. Academic Governance will handle the election process. ASAC's election sub-committee will monitor the nomination process, i.e., has anyone been nominated?

One of our open positions this election cycle is a research specialist representative. This is a very small classification within the Specialist community. Mark Urban-Lurain will draft a special email to research specialists to encourage nominations.

**ASAC 2009-2010 Pack-a-Lunch Networking Sessions**

The 2009-2010 Networking Sessions were finalized as follows:

<table>
<thead>
<tr>
<th>ASAC Meeting &amp; ASAC Network Session</th>
<th>Date</th>
<th>Location</th>
<th>Organizer</th>
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**Nurturing Academic Specialist Excellence**

**UCFA Health Care Recommendations Update – Brown, Rich**

Attending UCFA meetings or review of UCFA minutes

**Election Update: Kolar, Bigelow, Gisholt**

**Pack-a-Lunch Networking Sessions Update – all**
### Understanding Benefits – A Conversation with Renee Rivard
- **Date:** Sept 16
- **Location:** Engineering Building Room 2108
- **Speaker:** Bob

### Understanding the State of the MSU Budget – Dave Byelich
- **Date:** Oct 16
- **Location:** Engineering Building Room 2108
- **Speaker:** Bob

### Dealing with Crisis on Campus Speakers - TBD
- **Date:** Nov 18
- **Location:** Psychology 230
- **Speaker:** Shannon

### Social Media Networking Speakers - TBA
- **Date:** Dec 11
- **Location:** Veterinary Medical Center F-113 (ASAC meeting in F-114)
- **Speaker:** Doris

### WKAR
- **Date:** Jan 20
- **Location:** WKAR
- **Speaker:** Mark

### Helpful resources from the Resource Center for people with disabilities
- **Date:** Feb 19
- **Location:** TBD
- **Speaker:** Nicolas

### Understanding the State of the MSU Budget – Dave Byelich
- **Date:** March 17
- **Location:** Admin Building Room 443
- **Speaker:** Bob

### Student Organic Farm
- **Date:** April 16
- **Location:** Student Organic Farm
- **Speaker:** Ruthi

### Dairy Store
- **Date:** May 12
- **Location:** Dairy Store
- **Speaker:** Barbara

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<table>
<thead>
<tr>
<th>Meeting Schedule</th>
<th>2009-2010 ASAC Meeting Schedule</th>
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<tbody>
<tr>
<td>3rd Wednesday</td>
<td>September 16</td>
</tr>
<tr>
<td>3rd Friday</td>
<td>October 16</td>
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<tr>
<td>3rd Wednesday</td>
<td>November 18</td>
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<tr>
<td>3rd Friday</td>
<td>April 16</td>
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<tr>
<td>3rd Wednesday</td>
<td>May 12*</td>
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*Note: The May ASAC meeting and Pack-a-Lunch Networking Session has been change from May 19 to May 12.*

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**Adjournment**
- The meeting was adjourned at 12:00 noon.
Respectfully submitted by Bob Brown, ASAC Chair