

**Academic Specialist Advisory Committee Meeting**  
**Wednesday, September 9, 2020**  
**Zoom**  
**11:00am – 11:30am Subcommittee Meetings**  
**11:30am – 12:30pm Committee Meeting**

**Minutes**

Call to Order: 11:31 am

**I. Role Call**

- a. Present: Yolanda Anderson, Erica Fiasky, Erica Shifflet-Chila, Bryan Beverly, Danielle Flores Lopez, Kari Kammel, Bethany Judge, Michael Hopson, Jennifer Knowles, Justin St. Charles, Debra Thornton, Dominique Devereaux
- b. Absent: Margo Glew, Druv Sharma

**II. Approval of May 2020 Minutes**

- a. Minutes approved
  - i. Motion – Kari
  - ii. Second - Danielle

**III. Report and Updates of Office of the Provost and Academic HR (Kathy Lewless)**

- a. Welcome to new members
- b. Position Searches updates
  - i. Deans of 4 colleges
- c. Salary reduction implementation
- d. Developing a code of professional standards and behaviors
  - i. Will go to approval to the faculty senate
  - ii. Working on an implementation plan
  - iii. Will require Board of Trustee Approval

**IV. Report of Officers**

- a. Chair – Erica Fiasky
  - i. Her focus is advocacy
  - ii. Please join a subcommittee
- b. Vice Chair – Danielle Flores Lopez
  - i. Her focus is on table talks. Let her know if you have a request.
  - ii. She will represent ASAC at the Women of Color meeting

**V. Reports of Committees**

- a. Bylaws
  - i. Did not meet
- b. Compensation
  - i. Kari
- c. DEI
  - i. Yolanda Chair, Dominique Co-Chair
  - ii. Will work on a panel and invite the deans of DEI from each college. Will work with Danielle, who is over table talks.
- d. Elections
  - i. Justin is the Chair
  - ii. He needs at least one other member. Please let him know. Someone elected

who will be serving next year. Will not be busy until November.

- e. Outreach
  - i. Erica Shifflet-Chia is chair
  - ii. Goals
    - 1. Survey the membership to get feedback on engagement
    - 2. Institute a specialist of the month
    - 3. How to do the social hour in a remote environment
    - 4. Update website and social media
- f. Faculty Senate
  - i. Michael – Faculty Senate Rep
  - ii. Attended the DEI session
  - iii. Attended the Faculty Senate Orientation on 9/8/2020

**VI. New Business**

- a. Should the University Council and Faculty Senate Rep be included on the committee. Danielle is proposing that two officer positions be added to the bylaws.

**VII. Unfinished Business**

- a. No unfinished business

**VIII. Announcements**

- a. No Announcements

**IX. Comments from the Public**

- a. From Yolanda – Can external specialists join the subcommittees? The answer is yes.

Meeting Adjourned: 12:09 pm